ON-PAGE WEB CONTENT Cheatsheet ©



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5 Critical Steps to Editing Web Text

"To a church website; content, content is as important as location, location is to every business."

1. KEYWORDS MATTER

- √ Research best, searched-for keywords
- √ Consider audience intent (Navigation, Information, Purchase, Transaction) within their marketing journey (Awareness, Consideration, Conversion)
- ✓ Ensure your Thread is connected
- ✓ Use long-tail keywords < 4-5 words
 </p> (much easier to rank)
- √ Use focus key phrase (2-3 times/page)
- ✓ Use the keyword in the Headline and Subhead (bonus points for using it at the beginning)
- √ The first paragraph is critical for keyword use

FREE WordPress Plugins:

Yoast SEO or AIOSEO (makes the process easier) FREE Keyword Research Tools:

keywordtool.io or ads.google.com/home/tools/ keyword-planner



2. META DESCRIPTION

- √ This is the HTML hidden tag that summarizes the page/concept
- √ <155 characters (don't go over)
 </p>
- √ This is the paragraph used in search results (use the page's key phrase in it)
- √ Use active voice; have a Call to Action (CTA)
- √ Be unique (per page); match the on-page content

"People want to find what they're looking for. Where they want it. As quickly as possible."

3. EDIT. EDIT. EDIT.

- √ Understand web paradigm (how people interact with websites) And follow good UI/UX rules.
- √ 30 seconds/website session; 3 clicks to find things = 10 sec/page (50 words/page captured)
- ✓ Make the content scannable: links, subheads, bold words, bullets, etc.
- Most important at the top (and to the left)
- ✓ Remove unnecessary words/concepts
- √ Ensure 300 words/page (SEO reasons). Add videos/ pics (good metadata/keywords for each).

4. USE SIGNAL WORDS

- ✓ Use initial words that establish hierarchy:
 - ie. "First of all", "Secondly", "Finally"
- ✓ Use attention words:
 - ie. "Nevertheless", "Surely", "Indeed"
- ✓ Use conclusion words:
 - ie. "Consequently", "So", "For this reason"

5. CONNECT

- ✓ Use inside links (2-3/page): show the relevance of other content on your website (key pages)
- ✓ Lead people to their "next" location with additional inside links (where next?)
- √ Call-to-actions are critical: answer the question "I've read this, now what?"
- √ Use >1 outside link/page to interconnect to the World Wide Web. Show support for other web content. Google will love you.

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Optimization